

CNEHA ANNUAL BUSINESS MEETING MINUTES

November 9, 2014

Ocean Place Hotel and Resort, Long Branch, New Jersey

Karen Metheny called the meeting to order at 7:45 am and asked for a motion to approve the minutes of the 2013 annual business meeting held on November 10, 2013 in Newark, Delaware.

Silas Hurry moves to adopt the minutes

Sara Mascia seconded the motion

Motion carried.

Old Business

1. Treasurer's Report and 2015 budget:

Sara Mascia provided the Treasurer's report. Income for 2014 to date is \$ 19,000; total expenses are \$ 23,000. The disparity is due to the additional funding expended during the year to get the journal back on track to one journal per year. We have \$19,000 in the US checking account and \$15,000 in reserve accounts. The organization is healthy.

Joe Last reported on the Canadian account. Income as of January 1, 2015 is \$ 6,755.80. Credits generated from membership are \$ 2,010.00. This does not include those memberships paid through PayPal, which go directly to the US account. The Canadian account earned 22 cents (Canadian) interest. Debits for 2014 were \$10,000, primarily for journal printing and mailing. Joe congratulated Susan and her team for their effort in getting the journals out and back on track. The current balance is \$2,147.47.

A motion to approve the Treasurer's report was made by Silas Hurry and seconded by Richard Veit. Motion approved.

2. Membership reports:

a. Individual US: Ed Morin thanked the new and renewing members. Overall, the membership had increased by a total of 30 new members, including 18 individual, 4 students, 3 joint, 4 retired and 1 life, for a total of 423.

b. Individual Canadian: Joe Last reported that there are a total of 93 Canadian members, which represents 5 less than last year. The membership represents 8 of the Canadian provinces, with most of the members (50%) from Ontario.

c. Institutional: Meta Janowitz reported that the Institutional membership is low but stable, likely as a result of the changing climate of private firms and institutions. Meta is working on a plan to try to increase the institutional membership in 2015.

A motion to approve the Membership reports was made by Richard Veit and seconded by Christa Beranek. Motion approved.

3. Publication Reports:

a. Newsletter: David Starbuck reported the third issue of the newsletter has been printed and is in Buffalo for mailing. David noted that the amount of photographs per issue is fine and it is requested that captions identify the people in the photographs sent in for publication. All editor positions are filled and the goal for all editors is the submission of copy at least once per year. David acknowledged Silas Hurry for his submission of copy for every issue of the newsletter.

Karen Metheny introduced a discussion from Thursday night's Board Meeting regarding paper vs digital newsletters. Currently, the number of newsletters printed and mailed meet or exceed the current minimum for bulk mailing rates, however the number of printed and mailed newsletters is getting close to where the organization will fall below the minimum at which it can benefit from lower bulk mail rates, which would increase the cost to produce and mail the newsletter and increased membership costs, as the newsletter would be subject to higher postage. Karen is interested in the membership's view of newsletter format.

The newsletter is emailed directly to those members who indicated that it was the preferred method and provided a current, working email address, with their membership renewal. A digital copy of the newsletter is archived on the website, but not until the following calendar year. Silas noted that the complete newsletter is emailed to members. The newsletter that is posted on the website has had personal information redacted.

Karen polled the membership in attendance for the business meeting. Approximately 25% of those present indicated it would prefer paper; the remainder preferred an electronic newsletter.

b. Journal: Susan Maguire reported two journals have been sent out and 2014 will be sent out in January. There was a mix of content and the articles were distributed across the CNEHA region. The 2015 will be a volume pertaining to the War of 1812. The 2016 journal is open and currently there are a few papers in review; there could be a few more added. Susan noted there has been a steady stream of articles through the journal office. Susan thanked the membership and the Board for their support with the resources for layout that enabled the journal office to bring the journal up to date.

The Digital Commons have a two year moving wall for back issue content. Currently, there are 3000 downloads per month. Mary Beaudry noted that there is something off about the downloaded content. The downloaded pdf should be fully paginated, including page number and format; true to the print copy. Any questions, comments or suggestions, please email Susan.

c. Web Site: Silas Hurry noted the site continues to mature and grow. All awards of excellence have been posted, as have all winners of the student paper competition. Christy Morganstein does all of the web site work. She is on vacation in Key Largo or would have been at the conference. If anyone has a suggestion for a web site, email Silas.

d. Poster: The Revolutionary War poster – American artifacts – is out this year. Next year, the Revolutionary War poster for British artifacts will be completed, followed by clothing and accouterments. Contact Ed Moring for any poster suggestions. Karen recognized URS, who subsidized these posters with all sales go to the Council.

e. Facebook: The Council is on Facebook only, not Twitter, etc. Christa Beranek indicated the Facebook page may be opened to allow more posting options by the membership. It is used for posting regional events and conference announcements.

4. Programs and Meetings:

a. 2014 Long Beach, New Jersey: Richard Veit announced a total of 90 papers will have been presented by the end of the meeting. More than 200 people registered for the conference. All of the tours ran smoothly. Gary Stone did a great job at Monmouth Battlefield.

Meta Janowitz recommended that PayPal be shut down after the pre-registration period is over because individuals could register at the pre-registration rate up until the very end. Silas Hurry suggested Paypal go over to full/late registration after the pre-registration deadline.

b. 2015 Fredericksburg, Virginia: Silas Hurry, reporting for the organizers, announced next year's conference will be held on November 5 through 8 at the Courtyard Marriott in Fredericksburg, Maryland. Tentative events include: a pub tour on Thursday; a small finds workshop and 17th century arms workshop with Laura Gelke on Friday; walking tours along the river and regarding the Revolutionary War, the Civil War and slavery; a reception at the Indian Head Tavern on Friday; and a Saturday social and barbecue, with bluegrass music and a tour of the distillery.

c. 2016 Ottawa, Ontario: Joe Last is working on the 2016 conference in Ottawa. Currently, Joe is working with the Chateau Lord Elgin Hotel, the largest family-owned hotel in Canada. It's a 1930s hotel in downtown Ottawa with rates at \$139 (Canadian), which is much less than the regular hotel rate because it's a business hotel. It will be held on October 6 through 9. It will be the Council's 50th anniversary and there will be festivities planned to celebrate this anniversary.

d. Future Venues: Karen reported that the Council received letters of interest from Portsmouth, New Hampshire, for 2017 and Halifax, Nova Scotia, for 2018. The Council is always looking at other future venues throughout the region. Karen also questioned the membership about pre-registration packets: should they be distributed electronically or digitally from the website or are people still looking for registration materials in print? Some members indicated they were still looking for printed material. Mary Beaudry suggested a blast email with a reminder on Facebook.

5. Student Paper Competition: Nancy Brighton introduced the six participants in this year's competition and asked them to stand. The participants included Kellie Bowers,

Katelyn Coughlan, Catherine Hawkins, Meghan Hester, Meaghan Ratini, and Jessica Rymer. Everyone hit their mark and did a great job giving their presentation; each one should be congratulated for her effort. This year, the panel selected a winner, who will receive \$100 and her 2015 membership. The winner is also expected to submit her article for publication in the journal. The winner of the 2014 Student Paper Competition is Catherine Hawkins.

6. Subcommittee on Collaborative Preservation: Christina Hodge is looking at a way to operationalize ideas provided previously by the membership. One suggestion is to have a poster competition on the theme of metal detecting, using creativity to combat commons myths about archaeology and metal detecting, such as “archaeologists hoard artifacts” and that “archaeologists and those who use metal detectors are enemies.”

7. Other Old Business: None.

New Business

1. Nominations and Elections Committee: Meta Janowitz presented the results of the election. Allison Bain decided to go off the Board. A total of five spots on the Board were available. Four incumbents, Meta Janowitz, Craig Lukezic, Christina Hodge, and Nancy Brighton, were running for re-election. Three additional members, Henry Cary, Stéphane Noël and Chris Ricciardi, also ran. Elected Board members are Meta, Craig, Christina, Nancy and Stéphane.

Also this year, Jim Delle stepped down from the Board to serve as Assistant Dean at Shippensburg University. The Board appointed Henry Cary, New Brunswick, Canada.

Karen welcomed Stéphane and Henry to the Board and thanked Jim and Allison for their service to the Council.

Meta agreed to run for Vice Chair as nominated by Mary Beaudry and seconded by Wade Catts.

2. Other New Business: None.

3. Resolution of Thanks: Susan thanked the reviewers of the journal for their efforts during the year and Richard Schaefer for assistance with the copy editing.

Stéphane Noel read two resolutions of thanks:

a. Resolution of Thanks to the 2014 Conference Organizers:

WHEREAS, the 2014 Council for Northeast Historical Archaeology Conference has been a resounding success;

WHEREAS, Long Branch has proven to be a most spectacular venue for a conference;

WHEREAS, we have all enjoyed the informative visits and tours to

Monmouth Battlefield
Point Breeze and Timbuctoo
Raritan Landing
Allaire State Park

WHEREAS, the Ocean Place and Monmouth University have provided welcoming venues for toasts and talks;

WHEREAS the entire conference has been conducive to the dissemination of knowledge and stimulating exchange of ideas;

NOW, THEREFORE let it be resolved that the Council for Northeast Historical Archaeology wishes to express its appreciation and gratitude for all of the hard work, long hours and excellent effort of the conference committee:

Richard Veit and Ed Morin, Conference Co Chairs
Meta Janowitz, Program Chair
Tabitha Hilliard, Registration Chair
Jaimie Ancheta, On Site Registration Czar
Ilene Grossman-Bailey and Christopher Matthews, Book room Coordinators

Nancy Brighton, Raffle Coordinator

Tour Guides: Christopher Barton, Michael Gall, Paul Schopp, Daniel Sivilich and Garry Wheeler Stone

Workshop Leaders: Ed and Diana Gonzalez Tennant, Mark Nonestied, Mary Mills, and Kat Mueller

To all of the volunteers and students who have provided invaluable support and general go-for services to ensure the conferences ran smoothly, including

Holly Baldwin
Bob Berardo
Andrew Colucci
Matt Craig
John Dysart
Kimberly Keene
Kayla Kraft
Lauren Lembo
Matthew LoBiondo
Sean Nepveu
Jonathan Seclow
Kristin Swanton
Lara Zullo

With Special thanks to

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Dean Stanton Green, School of Humanities and Social Sciences, Monmouth University
Robert Hunter, Editor, *Ceramics in America*
Historic Allaire Village
Middlesex County Cultural and Heritage Commission
Divine Word Missionaries
New Jersey Division of Parks and Forestry
Rancocas Nature Center
And The New Jersey Historical Commission

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URS Corporation, Burlington
Archaeological Society of New Jersey
Chrysalis Archaeology
Dewberry
Divine Word Missionaries
Hunter Research, Inc
JMA, a CCRG Company
Richard Grubb and Associated, Inc.
Historic Village at Allaire
New Jersey Division of Parks and Forestry

To Rechnitz Hall, Monmouth University, for an excellent reception site on Friday Night

To Wilson Hall, Monmouth University, for a beautiful banquet space

To the session chairs who have kept or will keep their sessions organized and running time

To all the contributors to the raffle, including but not limited to

Diane Dallal
Patricia Samford
Meta Janowitz
URS Corporation, Burlington
Richard Veit

To the Staff of the Ocean Place for the excellent and expeditious service,

Let us give a round of applause for the organizers, students, presenters and supporters of this wonderfully informative and most enjoyable conference –

A motion to adopt the 2014 Resolution of Thanks was made by Ed Morin and seconded by Sara Mascia. Motion Approved.

b. Resolution of Thanks for Outgoing Board Members:

WHEREAS, the term of office for a certain member of the Executive board for the Council for Northeast Historical Archaeology is expiring, the Council acknowledges and appreciates the long term and unfailing contributions of Allison Bain; and

WHEREAS, Jim Delle has resigned from the Board to focus on new responsibilities as the Assistant Dean of the College of Arts and Sciences at Shippensburg University;

NOW, THEREFORE be it resolved the Council expresses its sincere appreciation and thanks to these individuals.

A motion to adopt the 2014 Resolution of Thanks for Outgoing Board Members was made by Silas Hurry and seconded by Joe Last. Motion approved.

4. Karen thanked everyone for attending. A motion to adjourn the 2014 CNEHA Business Meeting was made by Ed Moring and seconded by Sara Mascia. Meeting was adjourned at 8:30AM.

Respectfully submitted by:
Nancy J. Brighton, At Large Board Member